

The EFSBS Board of Trustees Approved New Registration Fee Policies that became effective, January 1, 2005

Registration Policy

- To facilitate program logistics and onsite planning, registrations received 30 days or more before the start of the program will pay only the regular published fee. Registrations received less than 30 days from the start of the program will pay an additional \$100 registration fee.

Cancellation Policy

- Registration fees are fully refundable if notice of cancellation is sent by e-mail to CSBS/EFSBS 30 days or more before the first day of the program. Registration fees are non-refundable if notice of cancellation is received less than 30 days from the start of the program. However, a substitute for the original registrant is allowed.

Room Block Use Policy

- Non-local/resident program registrants who choose not to use the conference hotel will pay an additional \$150 registration fee. EFSBS makes every effort to secure the best possible rate for overnight accommodations. This rate is part of a negotiated overall meeting package that incorporates room rental, meals and breaks as well as other services associated with conducting the program. If the room block usage falls below the contractual minimum, EFSBS is required to pay for the unused rooms. Please consider this when making your accommodation decisions.